



MAYOR
Geno Martini

CITY COUNCIL
Donald Abbott, Ward I
Ed Lawson, Ward II
Ron Smith, Ward III
Charlene Bybee, Ward IV
Kristopher Dahir, Ward V

CITY ATTORNEY
Chet Adams

CITY MANAGER
Steve Driscoll

REGULAR CITY COUNCIL MEETING MINUTES
2:00 P.M., Monday, February 26, 2018
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order (Time: 2:00 p.m.)

The regular meeting of the Sparks City Council was called to order by Mayor Pro Tempore Ron Smith at 2:00 p.m.

2. Roll Call (Time: 2:00 p.m.)

Council Members Donald Abbott, Ed Lawson, Ron Smith, Charlene Bybee, Kristopher Dahir, City Manager Steve Driscoll, City Attorney Chet Adams and City Clerk Teresa Gardner, PRESENT.

ABSENT: Mayor Geno Martini.

3. Opening Ceremonies

3.1 Invocation Speaker (Time: 2:00 p.m.)

The invocation was provided by Pastor Barb West, Sparks Church of the Nazarene.

3.2 Pledge of Allegiance (Time: 2:02 p.m.)

The Pledge of Allegiance was led by City Manager Steve Driscoll.

4. Public Comment (Time: 2: p.m.)

Susan Schultz read a letter to Council about safety concerns and traffic issues at various intersections of Sparks Blvd. Mayor Pro Tempore Smith directed City Engineer Jon Ericson to contact Ms. Schultz to follow up on her concerns.

5. Agenda (Time: 2:08 p.m.)

5.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

A motion was made by Council Member Lawson, seconded by Council Member Abbott, to approve the agenda as amended, pulling items 7.1 and 9.5. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

6. Minutes (Time: 2:08 p.m.)

6.1 Consideration, discussion and possible approval of the minutes of the regular Sparks City Council meeting of February 12, 2018. (FOR POSSIBLE ACTION)

A motion was made by Council Member Lawson, seconded by Council Member Dahir, to approve the minutes as presented. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

7. Announcements, Presentations, Recognition Items and Items of Special Interest (Time: 2:09 p.m.)

7.1 Presentation: Reno Gazette-Journal 2017 Citizen of the Year Award to Mayor Geno Martini

This item was pulled.

7.2 Proclamation: International Women's Day (Time: 2:09 p.m.)

Mayor Martini proclaimed March 8, 2018 as International Women's Day in recognition of women's achievements without regard to division; whether national, ethnic, linguistic, cultural, economic or political. The Proclamation was read by Council Member Bybee.

7.3 Proclamation: Excel Christian School Day (Time: 2:11 p.m.)

Mayor Martini proclaimed March 3, 2018 as Excel Christian School Day and congratulated Excel Christian School for their intended goals of incorporating robotics and STEAM values into their ongoing curriculum. The Proclamation was read by Council Member Abbott and presented to Director of Advancement Kristopher Dahir. There will be a dinner to support the school on Saturday, March 3, 2018, 6:00 p.m. at the Peppermill. Anyone interested in attending can call 356-9995 for tickets.

7.4 Proclamation: Social Work Month (Time: 2:14 p.m.)

Mayor Martini proclaimed March 2018 as Social Work Month, recognizing the numerous contributions made by social workers across this state and country in celebration and support of the social work profession. The Proclamation was read by Council Member Lawson, and presented to Licensed Social Worker Shawna Alto with Renown Regional Medical Center, a Graduate Social Work Intern with the Food Bank of Northern Nevada and a Masters of Social Work Intern with UNR. She was accompanied by Licensed Social Worker Jill Manit with the University of Nevada, Reno, School of Social Work.

7.5 Presentation: Sparks Heritage Museum and Cultural Center Annual Report (Time: 2:17 p.m.)

Board of Trustees of the Sparks Museum and Cultural Center President Barbara Young presented the Sparks Museum & Cultural Center's annual report for July 1, 2016 through June 30, 2017. The report covered the Museum's volunteers, the bicentennial train exhibit, docent tours, the new carpet in the museum provided by the City of Sparks, arts and culture, the educational bus trip to Eureka, community collaborations, cultural center rentals and future Museum endeavors.

Council Members spoke in support of the community taking advantage of the cultural center rentals and asked about the Last Chance Joe license plates. Ms. Young said the museum gets a portion of the fees but that there needs to be 1,000 plates issued for the plates to be continued. Council asked about exhibits in the cultural center, Ms. Young gave a review of the exhibits that have been in the cultural center.

8. Consent Items (FOR POSSIBLE ACTION) (Time: 2:26 p.m.)

A motion was made by Council Member Abbott, seconded by Council Member Lawson, to approve consent items 8.1 through 8.3 as submitted. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

8.1 Report of Claims and Bills approved for payment and appropriation transfers for the period January 25, 2018 through February 07, 2018. (FOR POSSIBLE ACTION)

An agenda item from Financial Services Director Jeff Cronk recommending the City Council approve the report of claims and bills as presented in the staff report.

8.2 Consideration, discussion and possible award of the 2018 Permanent Patch Program contract (AC-5446), Bid No. 17/18-012, to Sierra Nevada Construction, Inc. in the amount of \$176,007. (FOR POSSIBLE ACTION)

An agenda item from Transportation Manager Amber Sosa recommending Council award the contract. The contract is for the permanent patching of city-owned streets and alleys that have been cut by permit holders. Funding is from the street cut fund; there is no impact to the general fund.

8.3 Consideration, discussion and possible approval of an application for a Gaming license for Winner's Gaming, Inc., DBA Jacksons #163 located at 295 Sparks Blvd., Sparks, NV submitted Mr. Robert Gene King.

An agenda item from Police Chief Brian Allen recommending Council approve Mr. Robert Gene King's application for a Gaming license contingent upon approval from State of Nevada Gaming Control Board, the location being inspected and approved by every city, county, district, and state agency having jurisdiction over the matter and upon fingerprints being returned from the FBI/CJIS that do not reflect any disqualifying arrests/convictions. There is an estimated increase of \$90 per quarter to the general fund.

9. General Business

9.1 Consideration, discussion and possible approval of a construction contract (AC-5447) for the installation of new monument signs at the Sparks Marina and Golden Eagle Regional Park, RFP No. 17/18-005, in the amount of \$93,690 to YESCO of which Sparks' share will be \$3,690 as \$90,000 will be reimbursed by the RSCVA. (FOR POSSIBLE ACTION) (Time: 2:27 p.m.)

An agenda item from Capital Projects Manager Brian Cason recommending Council approve the contract. The contract is for the installation of two lighted "Sparks" monument signs. One will be located at Golden Eagle Regional Park at the main softball pinwheel complex, and the other one will be located at the Sparks Marina Peninsula. The total project cost of \$93,690 includes all design, permits, fabrication, electrical, and installation of the signs. The Reno Sparks Convention and Visitors Authority (RSCVA) will reimburse the city for \$90,000; there is a \$3,690 impact to the general fund.

A motion was made by Council Member Bybee, seconded by Council Member Dahir, to approve the construction contract for the installation of new monument signs at the Sparks Marina and Golden Eagle Regional Park, RFP No. 17/18-005, in the amount of \$93,690 to YESCO of which Sparks' share will be \$3,690 as \$90,000 will be reimbursed by the RSCVA. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

- 9.2 Consideration, discussion and possible approval of Amendment No. 1 to the Disposition and Development Agreement (AC-5431) between the Redevelopment Agency of the City of Sparks, the City of Sparks and SWD Partners, LLC to provide SWD Partners, LLC the option to construct apartments at 955 C Street and, at a later date, request City of Sparks approval to convert the apartments to condominium units. (FOR POSSIBLE ACTION) (Time: 2:31 p.m.)**

An agenda item from Assistant Community Services Director Armando Ornelas recommending Council approve the amendment. Amendment No. 1 will permit the Developer to seek City approval to convert the apartments built under the Disposition and Development Agreement to condominium units at a future date. Conversion is not required and, per Amendment No. 1, would be subject to all applicable restrictions and requirements of Nevada law and the Sparks Municipal Code in effect at the time the Developer requests conversion. There is no impact to the general fund.

A motion was made by Council Member Abbott, seconded by Council Member Lawson, to approve Amendment No. 1 to the Disposition and Development Agreement between the Redevelopment Agency, the City of Sparks and SWD Partners, LLC to provide SWD Partners, LLC the option to construct apartments at 955 C Street and, at a later date, request City of Sparks approval to convert the apartments to condominium units. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

- 9.3 First Reading of Bill No. 2732, an Ordinance to annex into the City of Sparks real property approximately 3.47 acres in size located at 3650 Wedekind Road, Washoe County, NV. (PCN17-0035) (Time: 2:33 p.m.)**

City Clerk Teresa Gardner read the Bill by title. The second reading and public hearing will be held at the regular meeting on Monday, March 12, 2018.

- 9.4 First Reading of Bill No. 2733, an Ordinance rezoning real property approximately 3.47 acres in size located at 3650 Wedekind Road, Sparks, NV from SF15 (Residential Single Family, 15,000 Square Feet) to SF6 (Residential Single Family, 6,000 Square Feet). (PCN16042) (Time: 2:34 p.m.)**

City Clerk Teresa Gardner read the Bill by title. The second reading and public hearing will be held at the regular meeting on Monday, March 12, 2018.

- 9.5 First Reading of Bill No. 2734, an Ordinance rezoning real property approximately 67.4 acres in size and located at 500 Highland Ranch Parkway, Sparks, NV from A40 (Agriculture) to C2 (Commercial). (PCN17-0035)**

This item was pulled.

10. Public Hearing and Action Items Unrelated to Planning and Zoning

10.1 None

11. Planning and Zoning Public Hearings and Action Items

- 11.1 Consideration, discussion and possible action to certify an amendment to the Comprehensive Plan changing the land use designation from Intermediate Density Residential (IDR) to Commercial (C) for a site 0.878 acres in size**

located at 1855 N. McCarran Blvd., Sparks, NV (PCN17-0054) (FOR POSSIBLE ACTION) (Time: 2:35 p.m.)

An agenda item from Development Services Manager Karen Melby recommending Council certify the amendment. ARC Health and Wellness requested a Comprehensive Plan amendment to change the land use from Intermediate Density Residential (IDR – 6 to less than 10 dwelling units) to Commercial (C) for a site approximately 0.878 acres in size and located at 1855 N. McCarran Boulevard. The Planning Commission approved the Comprehensive Plan land use amendment on January 4, 2018. There is no impact to the general fund.

The Public Hearing was opened at 2:41 p.m.; no comments were received.

A motion was made by Council Member Lawson, seconded by Council Member Bybee, to certify the amendment to the Comprehensive Plan changing the land use designation from Intermediate Density Residential (IDR) to Commercial (C) for a site 0.878 acres in size located at 1855 N. McCarran Boulevard, based on the Findings CP1 through CP4, and the facts supporting these findings as set forth in the staff report. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

11.2 SECOND READING, Public Hearing, discussion and possible adoption of Bill No. 2731 rezoning real property approximately 0.878 acres in size and located at 1855 N. McCarran Blvd., Sparks, NV from SF-9 (Single Family Residential) to PO (Professional Office). (PCN17-0054) (FOR POSSIBLE ACTION) (Time: 2:42 p.m.)

An agenda item from Development Services Manager Karen Melby recommending Council approve the rezoning request. ARC Health and Wellness requested a rezone for a site approximately 0.878 acres in size and located at 1855 N. McCarran Boulevard from SF9 (Single Family Residential) to PO (Professional Office). There was an accompanying request to amend the Comprehensive Plan land use designation for the site from Intermediate Density Residential (IDR – 6 to less than 10 dwelling units) to Commercial (C). Office uses are permitted under the Commercial land use designation. The rezoning request could not be approved until Council first certified the Comprehensive Plan amendment. There is no impact to the general fund.

The Public Hearing was opened at 2:42 p.m.; no comments were received.

A motion was made by Council Member Lawson, seconded by Council Member Abbott, to adopt Bill No. 2731 rezoning real property approximately 0.878 acres in size and located at 1855 N. McCarran Blvd., Sparks, NV from SF9 to PO based on Findings Z1 through Z3 and the facts supporting these findings as set forth in the staff report. Council Members Abbott, Lawson, Smith, Bybee, Dahir, YES. Passed unanimously.

12. Comments

12.1 Comments from the Public (Time: 2:43 p.m.) - None

12.2 Comments from City Council and City Manager (Time: 2:43 p.m.) - None

13. Adjournment

Council was adjourned at 2:43 p.m.

/djd

GENO R. MARTINI, Mayor

ATTEST:

Teresa Gardner, City Clerk

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